

## Policy

The relocation allowance is returned in service to the Government of Saskatchewan in monthly increments over a two year period.

## Application

This policy applies to all Appointees and Overseas Appointees as referenced in the Relocation Policy.

## Resignations

If an employee resigns from the Saskatchewan public service to take a position with a Government Crown corporation, the unearned portion of the relocation allowance is transferred to the Crown.

If an employee resigns from the Government of Saskatchewan, the unearned portion of the relocation allowance is repaid by the employee unless the permanent head obtains the Chair's prior written approval to forgive the unearned portion.

If any employee resigns at the Government's request, the unearned portion of the relocation allowance is forgiven.

## New Provisional Appointees

New provisional appointees are deemed to resign if they fail to fulfill the conditions of their provision.

## Leaves of Absence

Any leaves without pay longer than five consecutive working days are excluded from an employee's total service period in calculating the unearned relocation allowance.

## Authority/Inquiry

Treasury Board Minute 110/Human Resource Development