

**Section: PS 803-D**  
**Corrective Discipline – Template Waiver of**  
**Representation (SGEU)**  
**Appendix D**

Last Revised: March 2013  
Last Reviewed: March 2013  
Next Review:

**Waiver of Representation**  
**Disciplinary Meeting or Meeting Which May Result in Discipline**

I acknowledge that I was advised of the right of Union representation and had opportunity to contact a Union representative to attend this meeting with me.

My signature below indicates that I have decided against having a union representative attend with me.

\_\_\_\_\_  
Employee's Name – PRINT

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager's Name – PRINT

\_\_\_\_\_  
Manager's Signature

\_\_\_\_\_  
Date

**Note:** The Waiver must be presented and signed at each meeting following the employee being advised on their right to union representation and waived the right.