

B1 Payroll Schedule
January 2022 - March 2022

Period	Start Date	End Date	Pay	Payroll Run Day	Deadlines are 5:00 PM	
					Manager Timecard Approval Deadline	Deadline for Documents to HRSC to Meet Payroll
1 2022 Bi-Week	19-Dec-21	1-Jan-22	7-Jan-22	4-Jan-22	3-Jan-22	19-Dec-21
2 2022 Bi-Week	2-Jan-22	15-Jan-22	21-Jan-22	18-Jan-22	17-Jan-22	2-Jan-22
3 2022 Bi-Week	16-Jan-22	29-Jan-22	4-Feb-22	1-Feb-22	31-Jan-22	16-Jan-22
4 2022 Bi-Week	30-Jan-22	12-Feb-22	18-Feb-22	15-Feb-22	14-Feb-22	30-Jan-22
5 2022 Bi-Week	13-Feb-22	26-Feb-22	4-Mar-22	1-Mar-22	28-Feb-22	13-Feb-22
6 2022 Bi-Week	27-Feb-22	12-Mar-22	18-Mar-22	15-Mar-22	14-Mar-22	27-Feb-22
7 2022 Bi-Week	13-Mar-22	26-Mar-22	1-Apr-22	29-Mar-22	** TBD	13-Mar-22

**** See Communication regarding Fiscal Year End Timecard Requirements**