

**B1 Payroll Schedule  
January 2023 - March 2023**

Period	Start Date	End Date	Pay	Payroll Run Day	<b>Deadlines are 5:00 PM</b>	
					Manager Timecard Approval Deadline	Deadline for Documents to HRSC to Meet Payroll
1 2023 Bi-Week	18-Dec-22	31-Dec-22	6-Jan-23	3-Jan-23	2-Jan-23	18-Dec-22
2 2023 Bi-Week	1-Jan-23	14-Jan-23	20-Jan-23	17-Jan-23	16-Jan-23	1-Jan-23
3 2023 Bi-Week	15-Jan-23	28-Jan-23	3-Feb-23	31-Jan-23	30-Jan-23	15-Jan-23
4 2023 Bi-Week	29-Jan-23	11-Feb-23	17-Feb-23	14-Feb-23	13-Feb-23	29-Jan-23
5 2023 Bi-Week	12-Feb-23	25-Feb-23	3-Mar-23	28-Feb-23	27-Feb-23	12-Feb-23
6 2023 Bi-Week	26-Feb-23	11-Mar-23	17-Mar-23	14-Mar-23	13-Mar-23	26-Feb-23
7 2023 Bi-Week	12-Mar-23	25-Mar-23	31-Mar-23	28-Mar-23	<b>** TBD</b>	12-Mar-23

**\*\* See Communication regarding Fiscal Year End Timecard Requirements**