

**B1 Payroll Schedule
January 2017 - December 2017**

DEADLINES ARE 5:00 PM

Period	Start Date	End Date	Pay Date	Payroll Run Day	Employee & Manager Deadline to Timekeeper	Timekeeper Entry Deadline	DEADLINE FOR DOCUMENTS TO ESC TO MEET PAYROLL DEADLINE
1 2017 Bi-Week	11-Dec-16	24-Dec-16	6-Jan-17	3-Jan-17	28-Dec-16	29-Dec-16	29-Dec-16
2 2017 Bi-Week	25-Dec-16	7-Jan-17	19-Jan-17	16-Jan-17	9-Jan-17	11-Jan-17	11-Jan-17
3 2017 Bi-Week	8-Jan-17	21-Jan-17	2-Feb-17	30-Jan-17	23-Jan-17	25-Jan-17	25-Jan-17
4 2017 Bi-Week	22-Jan-17	4-Feb-17	16-Feb-17	13-Feb-17	6-Feb-17	8-Feb-17	8-Feb-17
5 2017 Bi-Week	5-Feb-17	18-Feb-17	2-Mar-17	27-Feb-17	21-Feb-17	22-Feb-17	22-Feb-17
6 2017 Bi-Week	19-Feb-17	4-Mar-17	16-Mar-17	13-Mar-17	6-Mar-17	8-Mar-17	8-Mar-17
7 2017 Bi-Week	5-Mar-17	18-Mar-17	30-Mar-17	27-Mar-17	* 20-Mar-17	* 22-Mar-17	22-Mar-17
8 2017 Bi-Week	19-Mar-17	1-Apr-17	13-Apr-17	10-Apr-17	* Period from 19-Mar-17 to 31-Mar-17 21-Mar-17	* Period from 19-Mar-17 to 31-Mar-17 28-Mar-17	5-Apr-17
					* Period from 1-Apr-17 to 1-Apr-17 3-Apr-17	* Period from 1-Apr-17 to 1-Apr-17 5-Apr-17	
9 2017 Bi-Week	2-Apr-17	15-Apr-17	27-Apr-17	24-Apr-17	17-Apr-17	19-Apr-17	19-Apr-17
10 2017 Bi-Week	16-Apr-17	29-Apr-17	11-May-17	8-May-17	1-May-17	3-May-17	3-May-17
11 2017 Bi-Week	30-Apr-17	13-May-17	26-May-17	23-May-17	15-May-17	17-May-17	17-May-17
12 2017 Bi-Week	14-May-17	27-May-17	8-Jun-17	5-Jun-17	29-May-17	31-May-17	31-May-17
13 2017 Bi-Week	28-May-17	10-Jun-17	22-Jun-17	19-Jun-17	12-Jun-17	14-Jun-17	14-Jun-17
14 2017 Bi-Week	11-Jun-17	24-Jun-17	7-Jul-17	4-Jul-17	26-Jun-17	28-Jun-17	28-Jun-17
15 2017 Bi-Week	25-Jun-17	8-Jul-17	20-Jul-17	17-Jul-17	10-Jul-17	12-Jul-17	12-Jul-17
16 2017 Bi-Week	9-Jul-17	22-Jul-17	3-Aug-17	31-Jul-17	24-Jul-17	26-Jul-17	26-Jul-17
17 2017 Bi-Week	23-Jul-17	5-Aug-17	17-Aug-17	14-Aug-17	8-Aug-17	9-Aug-17	9-Aug-17
18 2017 Bi-Week	6-Aug-17	19-Aug-17	31-Aug-17	28-Aug-17	21-Aug-17	23-Aug-17	23-Aug-17
19 2017 Bi-Week	20-Aug-17	2-Sep-17	14-Sep-17	11-Sep-17	5-Sep-17	6-Sep-17	6-Sep-17
20 2017 Bi-Week	3-Sep-17	16-Sep-17	28-Sep-17	25-Sep-17	18-Sep-17	20-Sep-17	20-Sep-17
21 2017 Bi-Week	17-Sep-17	30-Sep-17	13-Oct-17	10-Oct-17	2-Oct-17	4-Oct-17	4-Oct-17
22 2017 Bi-Week	1-Oct-17	14-Oct-17	26-Oct-17	23-Oct-17	16-Oct-17	18-Oct-17	18-Oct-17
23 2017 Bi-Week	15-Oct-17	28-Oct-17	9-Nov-17	6-Nov-17	30-Oct-17	1-Nov-17	1-Nov-17
24 2017 Bi-Week	29-Oct-17	11-Nov-17	23-Nov-17	20-Nov-17	14-Nov-17	15-Nov-17	15-Nov-17
25 2017 Bi-Week	12-Nov-17	25-Nov-17	7-Dec-17	4-Dec-17	27-Nov-17	29-Nov-17	29-Nov-17
26 2017 Bi-Week	26-Nov-17	9-Dec-17	21-Dec-17	18-Dec-17	11-Dec-17	13-Dec-17	13-Dec-17
Note: Thursday paydates changed to Friday due to the STATS are:							
Payroll run 3-JAN-17 paid on 6-JAN-17							
Payroll run 23-MAY-17 paid on 26-MAY-17							
Payroll run 4-JUL-17 paid on 7-JUL-17							
Payroll run 10-OCT-17 paid on 13-OCT-17							

See Communication Regarding Fiscal Year End Timecard entry Requirements