

B1 Payroll Schedule
January 2021 - December 2021

Period	Start Date	End Date	Pay Date	Payroll Run Day	Deadlines are 5:00 PM	
					Manager Timecard Approval Deadline	Deadline for Documents to HRSC to Meet Payroll
1 2021 Bi-Week	20-Dec-20	2-Jan-21	8-Jan-21	5-Jan-21	4-Jan-21	20-Dec-20
2 2021 Bi-Week	3-Jan-21	16-Jan-21	22-Jan-21	19-Jan-21	18-Jan-21	3-Jan-21
3 2021 Bi-Week	17-Jan-21	30-Jan-21	5-Feb-21	2-Feb-21	1-Feb-21	17-Jan-21
4 2021 Bi-Week	31-Jan-21	13-Feb-21	19-Feb-21	16-Feb-21	Stat - 15-Feb-21	31-Jan-21
5 2021 Bi-Week	14-Feb-21	27-Feb-21	5-Mar-21	2-Mar-21	1-Mar-21	14-Feb-21
6 2021 Bi-Week	28-Feb-21	13-Mar-21	19-Mar-21	16-Mar-21	15-Mar-21	28-Feb-21
7 2021 Bi-Week	14-Mar-21	27-Mar-21	1-Apr-21	29-Mar-21	29-Mar-21	14-Mar-21
8 2021 Bi-Week	28-Mar-21	10-Apr-21	16-Apr-21	12-Apr-21	8-Apr-21	28-Mar-21
9 2021 Bi-Week	11-Apr-21	24-Apr-21	30-Apr-21	27-Apr-21	26-Apr-21	11-Apr-21
10 2021 Bi-Week	25-Apr-21	8-May-21	14-May-21	11-May-21	10-May-21	25-Apr-21
11 2021 Bi-Week	9-May-21	22-May-21	28-May-21	25-May-21	Stat - 24-May-21	9-May-21
12 2021 Bi-Week	23-May-21	5-Jun-21	11-Jun-21	8-Jun-21	7-Jun-21	23-May-21
13 2021 Bi-Week	6-Jun-21	19-Jun-21	25-Jun-21	22-Jun-21	21-Jun-21	6-Jun-21
14 2021 Bi-Week	20-Jun-21	3-Jul-21	9-Jul-21	6-Jul-21	5-Jul-21	20-Jun-21
15 2021 Bi-Week	4-Jul-21	17-Jul-21	23-Jul-21	20-Jul-21	19-Jul-21	4-Jul-21
16 2021 Bi-Week	18-Jul-21	31-Jul-21	6-Aug-21	3-Aug-21	Stat - 2-Aug-21	18-Jul-21
17 2021 Bi-Week	1-Aug-21	14-Aug-21	20-Aug-21	17-Aug-21	16-Aug-21	1-Aug-21
18 2021 Bi-Week	15-Aug-21	28-Aug-21	3-Sep-21	31-Aug-21	30-Aug-21	15-Aug-21
19 2021 Bi-Week	29-Aug-21	11-Sep-21	17-Sep-21	14-Sep-21	13-Sep-21	29-Aug-21
20 2021 Bi-Week	12-Sep-21	25-Sep-21	1-Oct-21	28-Sep-21	27-Sep-21	12-Sep-21
21 2021 Bi-Week	26-Sep-21	9-Oct-21	15-Oct-21	12-Oct-21	Stat - 11-Oct-21	26-Sep-21
22 2021 Bi-Week	10-Oct-21	23-Oct-21	29-Oct-21	26-Oct-21	25-Oct-21	10-Oct-21
23 2021 Bi-Week	24-Oct-21	6-Nov-21	12-Nov-21	8-Nov-21	5-Nov-21	24-Oct-21
24 2021 Bi-Week	7-Nov-21	20-Nov-21	26-Nov-21	23-Nov-21	22-Nov-21	7-Nov-21
25 2021 Bi-Week	21-Nov-21	4-Dec-21	10-Dec-21	7-Dec-21	6-Dec-21	21-Nov-21
26 2021 Bi-Week	5-Dec-21	18-Dec-21	24-Dec-21	21-Dec-21	20-Dec-21	5-Dec-21

Pay Period 14-Mar-21 to 27-Mar-21 will be paid on **Thursday 1-Apr-21**

Manager Approval Deadlines may be affected by Stats:

- 15-Feb-21 / 24-May-21 / 2-Aug-21 / 11-Oct-21

Manager Approval Deadlines for Pay Period 24-Oct-21 to 6-Nov-21 is **5-Nov-21**

**** See Communication regarding Fiscal Year End Timecard Requirements**
Manager Deadline for Timecard Approval for 29-Mar-21 and 8-Apr-21 is 3:00 PM
Payroll Run Days - 29-Mar-21 and 12-Apr-21 are on Monday (not Tuesday)