

**B2 Payroll Schedule
January 2023 - March 2023**

Period	Start Date	End Date	Pay	Payroll Run Day	Deadlines are 5:00 PM	
					Manager Timecard Approval Deadline	Deadline for Documents to HRSC to meet Payroll
1 2023 Bi-Week	18-Dec-22	31-Dec-22	6-Jan-23	1-Jan-23	29-Dec-22	18-Dec-22
2 2023 Bi-Week	1-Jan-23	14-Jan-23	20-Jan-23	15-Jan-23	12-Jan-23	1-Jan-23
3 2023 Bi-Week	15-Jan-23	28-Jan-23	3-Feb-23	29-Jan-23	26-Jan-23	15-Jan-23
4 2023 Bi-Week	29-Jan-23	11-Feb-23	17-Feb-23	12-Feb-23	9-Feb-23	29-Jan-23
5 2023 Bi-Week	12-Feb-23	25-Feb-23	3-Mar-23	26-Feb-23	23-Feb-23	12-Feb-23
6 2023 Bi-Week	26-Feb-23	11-Mar-23	17-Mar-23	12-Mar-23	9-Mar-23	26-Feb-23
7 2023 Bi-Week	12-Mar-23	25-Mar-23	31-Mar-23	26-Mar-23	** TBD	12-Mar-23

**** See Communication regarding Fiscal Year End Timecard Requirements**