

Key Fob/Proximity Card Order Form

Property Management Division, Ministry of Central Services

The form should be used to request key fobs or proximity cards.

Issued: August 2018

Reviewed: August 2020

Next review: August 2021

Customers requesting key fobs/proximity cards are asked to fill in all applicable sections and email the completed form to controlroom@gov.sk.ca for processing.

Date (MM/DD/YY)

Card/key fob Information

Item	Cost to Client	Quantity
Key Fob	\$10 each	
Proximity Card	\$6 each	
Long Distance Proximity Card	\$52 each	

Central Services Chargeback Information

Requested by

Ministry/Organization

Billing Contact

Ministry/Organization

(Unit) Street number

Street Name

City/Town

Postal Code

Project or JR number (if applicable)

Delivery Contact Information

Requested by

Ministry/Organization

(Unit) Street number

Street Name

City/Town

Postal Code