

This form provides instructions to a candidate to prepare for the completion of BDI questions in an assessment.

This Candidate: _____

Competition No.: _____

Date of Interview: _____

Time of Interview: _____

Dear Candidate,

Attached are questions that you will be asked in your upcoming interview. Many of the questions require you to describe a specific situation from your past experiences. Unless specified in the questions, the example you choose to discuss may be a work, educational, volunteer, or personal experience. We ask these questions to see what sort of behaviours you have exhibited in dealing with these types of situations. Your responses will help determine if you possess the qualifications necessary to perform the duties of this position.

Please review the attached questions carefully and provide specific examples as responses. Keep in mind that you may be asked to identify a contact person to verify the situation you have chosen to discuss. Feel free to make notes on the question sheets to bring in to the interview.

What is a specific example?

The example you choose to discuss may have occurred yesterday, two weeks ago or two months ago. The question may ask you to recall the most recent or most difficult example, or the choice of an example may be entirely up to you. Be prepared to discuss what specific actions you took in this situation.

At the end of the interview, please leave this list of questions with the interviewer.

Thank you.