Records Transfer Form

Issued: August 2020
Reviewed: August 2020
Next review: August 2021

Ministry of Central Services
Maintained by: Corporate and Commercial Services Division

This form should be used for transferring records to and from storage.

Date	
Department	
Division/Branch	
Address	
Branch Contact	
Dept Co-Ordinator	
Records Officer	
Vote/Entity	
Subvote/ Program	
Org/Unit	

Transfer	

Box	Size	Fiscal	Subject//File No.	Sch	Item No.	Disposal

Saskatchewan